



Dubuque County
Library District

The Dubuque County Library District Board of Trustees met at 5:30 pm on Monday, March 9th, at the Peosta Branch, 8342 NICC Drive Peosta, IA 52068.

The meeting was called to order by President Kristen Smith at 5:41 p.m.

President Smith called roll. Present: Nellie Burk, Kristen Smith, Julita Schneider, Sue Ross, and Shawn Coenen. Teresa Reuter attended via Zoom.

Absent: Jane Boge, Susan Henricks, Van Waggoner

Also present: Laura Sauser, Library Director; Lauren Offerman, Library Clerk

Approval of Agenda:

Schneider made a motion to approve the agenda, seconded by Burk. All ayes, motion carried.

Correspondence: None

Public Comment: None

New Business:

In response to recent feedback on the library collection from the public, the Dubuque County Board of Supervisors will host a work session on March 16th.

In preparation for the upcoming work session, the Dubuque County Library District Board of Trustees met to discuss the circulation policy and resources already in place to help parents use the library with their child.

Increased publicization of the Dubuque County Library District Family Card

Sauser proposed the addition of a family card borrower type and an opt-in linked card feature. The family borrower type would be one shared library card among those that reside at the same address. Linked accounts would link separate cards with juvenile accounts tied to the guardian's library account. Patrons old enough to have an adult card would be required to sign a consent form to have their account linked, and separation in favor of an individual account must be a mutual family decision.

Schneider made a motion to add family and linked card terminology to library card applications. Seconded by Ross. All ayes, motion carried.

Requirement of Government-Issued ID/Age of Library Applicant

Trustees reviewed proposed language to add to the Circulation Policy requiring that the photo ID required a library card to be a government-issued, photo ID. Applicable government-issued IDs must contain the individual's birthdate and a photo. There was discussion about changing the minimum age requirement for obtaining a library card without a parent's signature. The current age in the policy is 13. Sauser shared minimum age data gathered from several other libraries. Burk reasoned that the first government-issued ID to meet the identification criteria is the learners permit which is available to Iowans at 14 years of age. Two actions came from the proposal: move forward with the updated identification language to the circulation policy and increase the minimum age requirement on individual card applications to 14.

Smith requested a motion to include language requiring a government-issued ID to the circulation policy and to raise the minimum applicant age to 14. A motion was made by Burk and seconded by Schneider; all ayes, motion carried.

The meeting adjourned at 6:07 p.m.

Minutes submitted by Lauren Offerman.

Next Meeting – Tuesday, March 17, 2026, 5:30 PM at Asbury Branch.