

FRIENDS OF THE DUBUQUE COUNTY LIBRARY DISTRICT
NICC Branch
MINUTES*
August 17, 2023

Members Present: Barbara Balk ,Jane Bechen, Mary Groth, Mary Houselog, Christine Murphy, Mary Pfeiler, Ann Straley, Amanda Vasquez, Linda Vavricek

President Linda called the meeting to order at 6:03 p.m.

Secretary's Report: Motion to approve, Mary Houselog; second, Barbara. Approved.

Treasurer's Report: Treasurer Mary Houselog reported that the checking account balance is \$2,043.83. Petty cash balance remains at \$30.38. Motion by Ann to approve; second, Mary Groth. Group consensus to deposit the petty cash into the checking account as it has not been used in several years.

Director's Report:

- Library Director Amanda reported that the summer reading program is complete. Total participants of 1,500 up from 1,000 in 2022. The branches did a total of 211 programs.
- The storage boxes have all been emptied.
- Amanda has been working on the school/public library card for secondary students in partnership with Carnegie-Stout Public Library. A similar program will be available to students of Divine Word University.
- A library event to involve the staff is scheduled for September.

Christina arrived at 6:06 p.m.

- A space for a lunch room for staff has been furnished.
- A post summer reading program will be held.
- Amanda has been working on the ILA conference which will be held in Dubuque in October.

Mary Pfeiler and Vanita Bries arrived at 6:09 p.m.

Old Business:

Raffle Update: Linda asked that the members share the raffle poster on social media. There are two documents on the Friends' page advertising the raffle. The raffle closes on August 31. Total tickets sold so far \$401; last year's total tickets sold, \$575. The drawing will be on September 6 at 10:00 a.m. at the Asbury Branch. Suggestion was made that we consider a July-September raffle next year.

Jane arrived at 6:24 p.m.

Puzzle Palooza Update: Everything ready to go. Jane will be mailing letters requesting sponsorship by businesses. These will be at three levels:

\$500: Presenting Sponsor (2 available)

Thank You Poster to display at your Business
Your Business listed on the Friends of the Library Webpage
and in a Facebook post
Table Tent on Team Table with your Logo
Your Business on Public Promotion Posters
Large Logo Displayed at Event with Verbal Acknowledgment
Reserved table for a team of 4 participants

\$200: Prize Sponsor

Thank You Poster to display at your Business
Your Business listed on the Friends of the Library Webpage
and in a Facebook post
Table Tent on Team Table with your Logo

\$100: Puzzle Sponsor

Thank You Poster to display at your Business

The event will be held on Saturday, November 4 from 10:00 a.m.-12:00 noon at the NICC branch. The cost per team is \$60 (tables of 4 at \$15 per player). Will buy some snacks for the players.

New Business:

Ordering Friends' tote bags with new logo: In 2019 we paid Plane Art \$510 for 300 bags. Tabled until September meeting.

Amanda said that there is a library that furnishes umbrellas to patrons to borrow if caught in a rain. They are returned to the library another time. Perhaps the Friends might want to sponsor this.

Also, the staff and the Friends need to order tee shirts with the new logo. Friends will hold off on shirts until the staff decides whether to go with Plane Art or another vendor.

Meeting adjourned at 6:42 p.m.

Ann Niday Straley, Secretary

Next meeting: **Thursday, September 14 at 6:00 p.m.** at the Epworth Branch.
Thursday, October 12 at 6:00 p.m. at the Asbury Branch
Thursday, November 9 at the Peosta Branch.

*Minutes in DRAFT form pending review and approval at the September meeting.