

**FRIENDS OF THE DUBUQUE COUNTY LIBRARY DISTRICT
ZOOM MEETING
MINUTES*
May 21, 2020**

Present: Jane Bechen, Caroline Lundberg, Christine Murphy, Mary Pfeiler, Ann Straley, Amanda Vasquez, Linda Vavricek, Mike Wright, Gretchen Conway

Secretary's Report: Motion to approve, Caroline; second, Mary. Approved.

Treasurer's Report: Treasurer Caroline Lundberg reported a balance of \$2175.05 in checking and a balance of \$30.38 in petty cash. Motion by Ann; second, Linda. Approved.

Director's Report:

- Mike reported that the District Libraries will re-open on June 1 with the exception of the NICC Branch in Peosta. Not sure when the NICC campus will open. Plexiglas shields are in place; hours will be shorter to allow for extra cleaning. There will be 10 customers at a time allowed in the Asbury Branch, 6 in Epworth, and 2 in Holy Cross. Will ask customers to use masks; have masks to hand out if needed. Changes will be made for social distancing in furniture and computer stations. The Farley Branch at the Drexler Middle School will continue with the present hours.

The Summer Reading Program is ready to go. Will be done online.

- Made it possible for people without library cards to get them online. Successful with 120 applications. E-book use is up 115% over last year.
- Did a successful touch-free reserve pickup. Will apply for a McDonough Grant for Story Walk. Partnering with the County Conservation Board. This will be located in a County park; the Conservation Board will handle installing the equipment. The display consists of aluminum stands with picture books on them. Viewers walk from one station to another. Will feature six books per year using the summer reading program theme plus seasonal titles. Suggestion to launch this, if the grant is approved, with a scavenger hunt

Old Business:

Plant Sale: Cancelled because of the Corona virus. Hope to do this next year.

New Business:

Summer Reading Program: We have received a Thrivent grant for \$250 which is about 25% of what is needed.

Summer Raffle: Discussion as to whether to hold the annual summer raffle this year. Consensus not to hold the raffle this year as people will not be in the Library as much which will result in tickets being more challenging to sell. We will ask Managed Solutions for a cash or gift card donation to the Summer Reading Program in the amount of \$750 instead of the prize (usually a large screen tv) that they donate to the raffle. In response to a question from Gretchen some background was given on how the summer raffle worked in the past. We applied for a gambling license (\$40) for 90 days and ran the raffle during the Summer Reading Program offering tickets for sale at the branches and at other venues. We usually realized a profit of \$900-\$1000 that was used for branch needs. Prizes were donated by businesses or purchased with Thrivent dollars.

Caroline suggested that we try a raffle this fall, or if not a raffle some kind of fundraiser, maybe an online raffle. Jane stated that a virtual raffle takes a lot to set up. Question as to whether we could have a single item raffle such as the Green Bay Packer football. Perhaps this could be supplemented by another raffle item purchased with Thrivent dollars. Tabled until fall.

Other Business:

Gretchen Conway explained a program that is currently in place at the Oelwein Public Library—Story Time Bundles which contain three picture books on a theme, related activities, coloring pages, and a craft in

most bundles. The library user checks the bundle out, returns the books, and keeps the rest. This was put in place because of the missing story hours due to the Corona virus.

Meeting adjourned at 6:40 p.m.
Ann Niday Straley, Secretary

Next meeting: **Thursday, June 11 on Zoom at 6:00 p.m.**

Thursday, July 9
Thursday, August 13
Thursday, September 10

*Minutes in DRAFT form pending review and approval at the June meeting.