



**Board Minutes  
February 16, 2021**

This meeting was held via Zoom, only open to the public electronically due to the State Public Health Emergency Declaration regarding Covid-19 and will be conducted pursuant to Iowa Code 21.8 and the Proclamation of Governor Kim Reynolds dated March 19, 2020.

Present by Phone/Zoom: Joyce, Bechen, Doll, Kleeman, Lenger, Muir, O'Neill, Smith, Burk  
Absent: none  
Guest: Ed Raber, Dubuque County

**Approval of Agenda:** Motion to approve by Muir, seconded by Kleeman. Roll Call: Ayes: Bechen, Doll, Kleeman, Lenger, Muir, O'Neill, Smith, Burk, Joyce. All aye. Motion carried.

**Correspondence: none**

**Public Comment: none**

**Minutes:** Approval of January 20, 2021 minutes. Motion to approve by Bechen, seconded by Muir. Roll Call: Ayes: Bechen, Doll, Kleeman, Lenger, Muir, O'Neill, Smith, Burk, Joyce. All Aye. Motion carried.

**Financial Reports:**

**Accounts Payable:** Wright noted a \$95 discrepancy between the Payable and the Balance sheets. It was corrected. He explained the Overdrive expense, noting that a number of e-books had hit their checkout limit. Joyce asked about Kanopy, and Wright said it had been going well. Motion to approve by Lenger, seconded by O'Neill. Roll Call: Ayes: Bechen, Doll, Kleeman, Lenger, Muir, O'Neill, Smith, Burk, Joyce. All Aye. Motion carried.

**Account Balance:** Wright said that Asbury paid their second half invoice, and noted a \$1,500 donation from the Friends. Bechen inquired why the Education line was nearly spent, and Wright replied that all the selectors were enrolled in an

online collection development workshop through Library Journal. Motion to approve by Muir, seconded by Kleeman. Roll Call: Ayes: Bechen, Doll, Kleeman, Lenger, Muir, O'Neill, Smith, Burk, Joyce. All Aye. Motion carried.

**Director's Report:** Wright asked if there were any questions on the report, noting there had been heating problems at Asbury all day. He said the initial data load to Koha had hit a few minor bumps but nothing bad.

**Unfinished Business:**

**Farley:** Wright said he'd spoken with Mayor Simon late that afternoon. The Loomis Hotel building has faded as a possibility, as the Farley Development Corp. was not interested in its purchase. Raber noted that the new city administrator, yet to be hired, might be a good conduit for future discussions. Joyce inquired about plans for the collection after leaving Drexler. Wright said the most popular items will be sent to other branches, and the other items will go to storage.

**Strategic Planning:** Vazquez said that the one-on-one interviews had been completed, and that the community survey was ongoing, the deadline having been pushed back to the end of February. Focus groups will be held the last week of February.

**Peosta 28e, Lease, Reimbursement agreement:** Wright said the documents had been received. The language regarding paid security, which had caused concern, was revised and he was satisfied the Board's concerns had been addressed.

**New Business:**

There was no new business.

**Adjournment:** Motion to adjourn at 6:13 pm by Muir, seconded by Lenger. Roll Call: Ayes: Bechen, Doll, Kleeman, Lenger, Muir, O'Neill, Smith, Burk, Joyce. All aye. Motion carried.

Next Meeting – Tuesday, March 16, 2021, 5:30 PM