



**Dubuque County Library District
Board Minutes
August 18, 2020
Zoom Meeting**

This meeting was held via Zoom, only open to the public electronically due to the State Public Health Emergency Declaration regarding Covid-19 and will be conducted pursuant to Iowa Code 21.8 and the Proclamation of Governor Kim Reynolds dated March 19, 2020.

Present by Phone/Zoom: Joyce, Bechen, Braig, Kleeman, Lenger, Muir, O'Neill, Smith, Doll (joined at 5:35).

Absent: none

Guest: Bobbi Jo Duneman

Meeting called to order at 5:30 PM by Chair, Joyce.

Approval of Agenda: motion to approve by Bechen, second by Muir. Roll call vote: Ayes: Bechen, Braig, Kleeman, Lenger, Muir, O'Neill, Smith, Joyce. All aye. Motion carried.

Correspondence: None

Public Comment: Duneman will make their public comment at the time of the Farley agenda item.

Minutes of July 21, 2020 meeting. Motion to approve by O'Neill, second by Muir. Roll call vote: Ayes: Bechen, Braig, Kleeman, Lenger, Muir, O'Neill, Smith, Joyce. All aye. Motion carried.

Trustee Doll joined the meeting.

Financial Report:

Accounts Payable: Wright noted that August was again is a light expenditure month. Annual renewal for Bridges, the state ebook and audiobook consortium was paid. The first of this fiscal year's quarterly NICC reimbursements was paid. Motion to

approve by Bechen, seconded by Lenger. Roll call vote: Ayes: Bechen, Braig, Kleeman, Lenger, Muir, O'Neill, Smith, Doll, Joyce. All aye. Motion carried.

Account Balance: Income was received from the county and most cities have paid their first installment, which will be reflected on next month's reports. The first salary expenditure of the year was recorded. Motion to approve by O'Neill, second by Muir. Roll call vote: Ayes: Bechen, Braig, Kleeman, Lenger, Muir, O'Neill, Smith, Doll, Joyce. All aye. Motion carried.

Director's Report: Trustees and director are pleased that Tale Trail will be installed by Labor Day and with the addition of a Live Chat feature to the website. Wright added that library systems committee has had two meetings with vendors, Biblionix and Koha/Bywater and will have two more coming up. An RFP is not required, but would be a valuable addition to the selection process.

New Business:

Contract with the Teamsters Local 120: A final copy has yet to be received. Staff will vote on it on August 19. The State of Iowa wants a copy by August 26. Motion to table until the September meeting by Lenger, second by Kleeman. Roll call vote: Ayes: Bechen, Braig, Kleeman, Lenger, Muir, O'Neill, Smith, Doll, Joyce. All aye. Motion carried.

Farley Facility: Public comment: Bobbi Jo Duneman of FEH Design, architecture firm that specializes in library and education design has delivered a packet of information to the library and City of Farley. FEH is interested in assisting with the new library location, especially the initial study and planning.

Wright reports that a meeting with the City of Farley has not been set. Wright recommends a full meeting of the library board with the full City Council, with the agreement of the board. Braig noted that a very specific agenda would be beneficial for the meeting. Kleeman reminded the board of the recent article in the Telegraph-Herald discussing the plans for additional recreation in the City of Farley. There are concerns about the City of Farley prioritizing the new library building. A work session is also recommended. Wright will communicate with the school board requesting an estimated date the library should anticipate being out of the Drexler building. Wright and Vazquez will write the letter to the City of Farley, requesting a work session, to be led by Bechen.

Board comments: Bechen will be distribute Wright's annual evaluation document to board and staff. Wright's appraisal will take place at the October meeting.

Trustees congratulate the library for being reaccredited at the highest level with the State Library.

Motion to adjourn by Kleeman, second by Muir. Roll call vote: Ayes: Bechen, Braig, Kleeman, Lenger, Muir, O'Neill, Smith, Doll, Joyce. All aye. Motion carried.

Next meeting set for Tuesday, September 15, 2020, 5:30 p.m., location TBA, likely via Zoom meeting.

Minutes recorded by Amanda Vazquez.