



**Dubuque County Library District
Board Minutes
April 21, 2020
Zoom Meeting**

This meeting was held via Zoom, only open to the public electronically due to the heightened public health risks.

Present by Phone/Zoom: Bechen, Joyce, Braig, Doll, Kleeman, Lenger, Muir, O'Neill, Smith.

Absent: none

Guest: Annie Mehl, Telegraph-Herald

Meeting called to order at 5:30 PM by Chair, Bechen.

Approval of Agenda: motion to approve by Lenger, second by Muir. Roll call vote: Ayes: Joyce, Braig, Smith, Kleeman, Lenger, Muir, Doll, O'Neill, Bechen. All aye. Motion carried.

Correspondence: None

Public Comment: None

Minutes of March 17, 2020 minutes. Motion to approve by O'Neill, second by Joyce. Roll call vote: Ayes: Joyce, Braig, Smith, Kleeman, Lenger, Muir, Doll, O'Neill, Bechen. All aye. Motion carried.

Financial Report:

Accounts Payable: Wright noted large expenses for annual payment to Overdrive for ebook/audiobook lease and annual maintenance contracts for servers and DVD cleaner. Motion to approve by Joyce, seconded by Kleeman. Roll call vote: Ayes: Joyce, Braig, Smith, Kleeman, Lenger, Muir, Doll, O'Neill, Bechen. All aye. Motion carried.

Account Balance: Wright shared that almost all expected funds have been received from Dubuque County and all expected funds have been received from the cities. Agency funds are expected soon. Motion to approve by Joyce, second by O'Neill.

Roll call vote: Ayes: Joyce, Braig, Smith, Kleeman, Lenger, Muir, Doll, O'Neill, Bechen. All aye. Motion carried.

Director's Report: Wright shared that virtual library card applications during closure have been popular. Ebook and audiobook usage is significantly higher than usual, with two weeks use comparing to that of an average month. The City of Farley subcommittee has received the proposed survey. Plexiglass shields for circulation desks have been ordered. NICC has been encouraged to do the same, with DCLD willing to contribute toward cost. Carpets and upholstery will be cleaned. Proposal from Teamsters has not been received.

Unfinished Business:

Farley Branch: Wright shared PowerPoint explaining various Farley Library Service Options. Anticipated costs to the City of Farley and the library, courses of action, and possible changes in services for each of the following options was shared: library continues in Drexler Middle School, City of Farley finds a suitable space for the library in another location, Farley votes to leave the District in favor of the Agency, Farley votes to leave the District and does not join the Agency, Farley votes to leave the District and establishes a municipal library, or Farley remains in the District but a suitable space cannot be found and alternative service options, such as a bookmobile service, are provided until a location can be found. The presentation, with additional information about digital services and comparable Iowa cities, will be shared with the Farley City Council.

New Business:

Contract Negotiations: Awaiting receipt of proposal from the Teamsters, which will be shared with HR subcommittee.

Board of Trustees Continuing Education: Trustees discussed the completed continuing education video shared prior to the March meeting regarding the value of ongoing continuing education.

Motion to adjourn by O'Neill, second by Joyce. All aye.

Next meeting set for Tuesday, May 19, 2020, 5:30 p.m, via Zoom meeting.

Minutes recorded by Amanda Vazquez.