



**Dubuque County Library District  
Board Minutes  
March 17, 2020  
Asbury Branch**

Present: Bechen, Joyce,  
By Phone/Zoom: Doll, Lenger, Muir, O'Neill, Smith.  
Absent: Braig, Kleeman

Meeting called to order at 5:30 PM by Chair, Bechen.

Approval of Agenda: motion to approve by Joyce, second by Lenger. All aye.

Correspondence: None

Public Comment: None

**Minutes** of February 18, 2020 minutes. Motion to approve with corrections by Joyce, second by O'Neill. All aye.

**Financial Report:**

**Accounts Payable:** Wright said the accounts payable were slightly elevated due to subscription renewals, iPad purchases, and Summer Reading preparations. Motion to approve by Joyce, second by Lenger. Roll Call vote: Joyce- aye, Muir-aye, O'Neill- aye, Smith- aye, Doll- aye, Lenger-aye, Bechen-aye. All aye.

**Account Balance:** Wright said there was income received from Dubuque County and an additional payroll in February. Motion to approve by Joyce, second by Lenger. Roll Call vote: Joyce- aye, Muir-aye, O'Neill- aye, Smith- aye, Doll- aye, Lenger-aye, Bechen-aye. All aye.

**Director's Report:** Wright discussed addendum sent to trustees indicating plan to close library at 8:00 pm on March 17 due to recommendations from ALA and ILA regarding coronavirus. There was discussion of area library closures, DCLD closure, touch-free holds, and staff pay during closure.

**Unfinished Business:**

**Farley Branch:** Farley survey draft was reviewed and work session with the Farley City Council was discussed.

**New Business:**

**Contract Negotiations:** Awaiting receipt of proposal from the Teamsters, which will be shared with HR subcommittee.

**Board of Trustees Continuing Education:** Wright reminded trustees of Continuing Education requirement for accreditation and webinar shared via email.

Motion to adjourn by Joyce, second by O'Neill. All aye. Meeting adjourned at 5:57 PM.

Next meeting set for Tuesday, April 21, 2020, 5:30 p.m, via Zoom meeting.

Minutes recorded by Amanda Vazquez.