



## **Board Minutes October 19, 2021**

**Present:** Burk, Kleeman, Schneider, Muir, Lenger, Reuter

**Absent:** Joyce, Doll, Smith

**Also present:**

Introduction of new board member representing Asbury, Julita Schneider.

**Approval of Agenda:** Motion to approve as corrected by Kleeman, second by Muir. All aye.

**Correspondence:** Thank you note from Mike Wright.

**Public Comment:** none

**Minutes:** Motion to approve the minutes of the September 21, 2021 meeting as corrected by Muir, second by Burk. All aye.

### **Financial Reports:**

**Accounts Payable:** Notable expenses include a deposit to Kanopy for video content credits; conference registration, accommodations and meals for the Iowa Library Association conference. Vazquez explained the primary vendors from which collection materials are purchased. Motion to adopt the accounts payable by Kleeman, seconded by Reuter. All aye.

**Account Balance:** Funds were received from the County. Fifty percent of the income from the member cities and the counties has been received. The \$5,000 ARPA grant from the State Library of Iowa reimbursement was received as well as the insurance settlement related to the Asbury branch flood. Motion to accept by Kleeman, seconded by Schneider. All aye.

**Director's Report:** Circulation statistics were reviewed. Overall circulations of physical materials are up from the same period last year, but only slightly lower than the same period two years ago. Not including Farley, circulation is more than doubled compared to the same period last year and is 90% of what it was two

years ago. School-Public Library Card agreement was approved by the other two participating organizations. Collective bargaining will begin with the two public meetings occurring at the next two board meetings. Strategic plan implementation plan will be developed by staff.

**New Business:**

**Farley FEH Planning Contribution Request:** Suggestion to spend \$6,000 of unbudgeted professional expenses, a contribution toward the \$24,000 cost of the conceptual planning process, with the possibility of recouping \$3,000 from a State Library of Iowa Space Needs Grant. Motion to approve by Kleeman and seconded by Muir. All aye.

**Unfinished Business:**

**Face mask policy:** Agenda item tabled from previous month. There have been no changes to the requirements of the County. The board did not take any action on this item.

**Farley Branch Update:** Vazquez, with Kleeman and Lenger, reviewed the current progress of the Farley planning process, including the contract and services with FEH, cost for the planning process and contributions, desired outcomes of the process.

Muir will sign claims on behalf of Joyce who is absent.

**Adjournment:** Meeting adjourned at 6:31 PM.

Next Meeting – Tuesday, November 9, 2021, 5:30 PM at Peosta, Room 203.